



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Nicholas Thalheimer, *Chairman*
Andrew Sheehan,
Town Administrator

Sue Lisio, *Vice-Chairman*

Robert Plamondon, *Clerk*
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SELECTMEN'S MEETING MINUTES
JUNE 5, 2012 - 7:00 P.M.
SELECTMEN'S MEETING CHAMBERS

I PRELIMINARIES

- 1.1 7:01: NT called the meeting to order. The roll call showed chairman Nicholas Thalheimer (NT), vice chairman Sue Lisio (SL), and clerk Robert Plamondon (RP) present.
 - 1.2 NT announced that the meeting is being tape recorded
 - 1.3 Chairman's Additions or Deletions: none
 - 1.4 Review/Approve Meeting Minutes: May 22, 2012.
RP moved to approve the minutes of 5/22/12 as written. SL seconded. Unanimous.
 - 1.5 Executive Session under G.L. c. 30A, s. 21(a)(2), to conduct contract negotiations with Police Chief Erving Marshall, Jr.
At 7:05 RP moved to adjourn to executive session under G.L. c. 30A, s. 21(a)(2), to conduct contract negotiations with Police Chief Erving Marshall, Jr. SL seconded. NT aye; SL aye; RP aye.
- 7:29 The Board returned to open session.

RP moved to approve the contract for Police Chief Erving Marshall. SL seconded. Unanimous.

II APPOINTMENTS & HEARINGS

III MEETING BUSINESS

- 3.1 Fuel contracts: vote to extend contracts with Shattuck Oil Co., for #2 fuel oil and Volta Oil Co. for diesel fuel and unleaded gasoline through June 30, 2013.
RP moved to extend the contracts with Shattuck Oil Co. for #2 fuel oil and Volta Oil Co. for diesel fuel and unleaded gasoline through June 30, 2013. SL seconded. Unanimous.
- 3.2 Notice of vacancy: Selectmen appointment to the Capital Planning Committee for July 1, 2012 to June 30, 2013.
Mr. Sheehan announced that the Board's appointment to the Capital Planning Committee is vacant. A Board member can serve or the Board could appoint a resident. All agreed to have Mr. Sheehan post the vacancy.
- 3.3 Announcement of 2012 Military Band Concert schedule
RP read a memo about the upcoming military band Thursday night concert season.
- 3.4 Request for Transfer of Appropriations: Transfer \$1,700 from Facilities Maintenance Dept. energy 191-5210 to Facility Maintenance Dept. wages 191-5120.

Mr. Sheehan explained the request is for unanticipated costs for exterior maintenance and assistance to vendors working on the HVAC at the library/senior center. RP moved to approve the transfer request. SL seconded. Unanimous.

3.5 Request for Transfer of Appropriations: Transfer \$2,300 from Liability Insurance 945-5000 to Streetlights 424-5210.

Mr. Sheehan explained the request is for an expected shortfall in the streetlight account. A discussion ensued relative to the Town pursuing more energy efficient lights. Mr. Sheehan reported the Energy Committee discussed and will be exploring purchasing the streetlights. This is estimated to reduce annual costs by about a third. The Town would then have the option of converting to more efficient fixtures, thereby increasing the savings. RP moved to approve the transfer request. SL seconded. Unanimous.

3.6 Vacation reimbursement: Request of Police Chief Erving Marshall for reimbursement of 10 days of unused vacation.

RP moved to approve the request to sell back 10 vacation days. SL seconded. Unanimous.

3.7 Cable Franchise Renewal: Discussion of steps for renewing franchise agreement with Comcast. The Board discussed the cable license. Mr. Sheehan reported that only one person has expressed interest in joining the Cable Advisory Committee. Absent a viable committee the task is left to the Board to do itself or to delegate. He suggested scheduling a public hearing to get input from residents. RP moved to schedule a public hearing for July 17. SL seconded. Unanimous.

IV APPOINTMENTS OF PERSONNEL/OFFICIALS

4.1 Re-appoint William R. Martin as a constable for a term from July 1, 2012 to June 30, 2015. RP moved to appoint Bill Martin from July 1, 2012 to June 30, 2015. SL seconded. Unanimous.

V WORK SESSION

5.1 Board of Selectmen Updates/Reports

5.2 Town Administrator Updates/Reports

- Devens HHW: Mr. Sheehan announced the next drop off days and announced that Shirley has been admitted into Devens HHW effective July 1. Shirley's inclusion should improve the financial position of the collaborative.
- Memorial Day Parade: Mr. Sheehan reported the Memorial Day Parade and related activities were a success. He thanked Betty Mae Tenney, the Military Band, Roger Rapoza and the Cemetery & Parks employees, Mark Mercurio, Ed Kukkula and the Highway Department employees, the Fire-EMS employees and Relief Association, and all others who assisted in the events.
- Mr. Sheehan reported that the application for Green Communities designation has been submitted. He thanked Energy Committee members Chris Champion, Sandy Brown, and Sue Dejaniak, and Karen Chapman and Mark Mercurio for the help they gave the committee.
- Website: Mr. Sheehan announced that the new website has gone live and feedback so far has been positive.
- Tennis Courts: Mr. Sheehan announced that work is progressing on the tennis courts and related work at Hawthorne Brook Middle School.

5.3 Review/Sign Payroll Warrant: RP moved to sign warrants. SL seconded. Unanimous.

5.4 Review/Sign Bills Payable Warrant: RP moved to sign warrants. SL seconded. Unanimous.

8:11PM NT adjourned the meeting.